**Town of Estancia**

**Regular Meeting of the Board of Trustees**

**Monday March 15, 2021 6:15 pm**

**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:15 pm and Roll Call was taken:**

**Trustee Lovato – Present**

**Trustee Sedillo – Present**

**Trustee Chavez – Present**

**Trustee Hall – Present**

**Mayor Dial - Present**

1. **Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the March 15, 2021 agenda as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

1. **Discussion/Approval of the March 1, 2021 Regular Meeting Minutes – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the March 1, 2021 Regular Meeting minutes as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

1. **Discussion/Approval of the March 15, 2021 Bill List – Action Item**

**ACTION TAKEN:** Trustee Sedillo made a motion to approve the March 15, 2021 Bill list. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**No Public Comment**

**Old Business**

**4.0 Introduction and Brief Presentation from Romero and Romero -Pay Analysis- Information Only – NO ACTION**

1. **Special Events Committee Proposal- Discussion and Possible Action**

Trustee Lovato said that he had talked with Mayor Dial about the need in our community to have special events that will help the community come together. He said that Ms. Charity Sanchez was willing to Chair a Special Events Committee for the Town. Ms. Sanchez is currently on the Torrance County DWI committee. All agree that holding special events in the Town will be very positive for our families. Ms. Sanchez will chair the new committee and will attend another meeting very soon to update the Board on ideas she has and progress of the committee. **ACTION TAKEN:** Trustee Lovato made a motion to appoint Ms. Charity Sanchez as Chair of the new Special Events Committee. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**New Business**

1. **Discussion Planning and Zoning Issue, Ms. Josie Chavez- Discussion only**

Ms. Chavez was unable to attend this meeting. **ACTION TAKEN:** Trustee Hall made a motion to TABLE this item. Trustee Chavez seconded the motion. **ITEM TABLED**

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1. **Approval of Resolution 2021-04** **Authorizing the Execution and Delivery of a Planning**

**Grant No. PG-5019 for Wastewater- Action Item, Roll Call Vote**

Clerk Michelle Jones explained to the Board that the Town must have a new Preliminary Engineering Report done on the Town’s Water and Wastewater systems every five years to be eligible for Capital Outlay funds and other grant funds or loans concerning these systems. The Town was able to fully fund the Wastewater PER with grant funding. This resolution is part of the process for completion of the funding for the PER. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2021-04 Authorizing the Execution and Delivery of a Planning Grant No. PG-5019 for Wastewater. Trustee Sedillo seconded the motion. **Roll Call Vote:** Trustee Lovato- Yes, Trustee Sedillo – Yes, Trustee Chavez- Yes, Trustee Hall – Yes. **MOTION CARRIED**

1. **Approval of Resolution 2021-06 Approval of Grant Agreement for SAP 20-E2242-STB**

**Meter Reading System- Action Item, Roll Call Vote**

Clerk Michelle Jones explained to the Board that a Grant Agreement had been approved by the NM Department of Finance for Capital Outlay funding that the Legislature had appropriated to the Town last year to partially fund a new meter reading system. The amount approved in this grant agreement is $125,000.00. Ms. Jones was careful to inform the Board that this is grant funding. Once the Town begins the project, they will expend funds and then apply for reimbursement. **ACTION TAKEN:** Trustee Sedillo made a motion to approve Resolution 2021-06 Approval of Grant Agreement for SAP 20-E2242-STB

Meter Reading System. Trustee Hall seconded the motion. **Roll Call Vote:** Trustee Lovato- Yes, Trustee Sedillo – Yes, Trustee Chavez- Yes, Trustee Hall – Yes. **MOTION CARRIED**

1. **Approval of Resolution 2021-07 Approval of Grant Agreement for SAP 20-E2243-STB**

**Water System Improvements- Action Item, Roll Call Vote**

Clerk Michelle Jones explained to the Board that a Grant Agreement had been approved by the NM Department of Finance for Capital Outlay funding that the Legislature had appropriated to the Town last year to fund various water system improvements. The amount approved in this grant agreement is $40,000.00. Ms. Jones was careful to inform the Board that this is grant funding. Once the Town begins the project, they will expend funds and then apply for reimbursement. **ACTION TAKEN:** Trustee Sedillo made a motion to approve Resolution 2021-07 Approval of Grant Agreement for SAP 20-E224-STB

Water System Improvements. Trustee Hall seconded the motion. **Roll Call Vote:** Trustee Lovato- Yes, Trustee Sedillo – Yes, Trustee Chavez- Yes, Trustee Hall – Yes. **MOTION CARRIED**

1. **Executive Session Executive Session- As per motion and Roll Call Vote- Pursuant to NMSA 1978-10-15-1 to 10-15-4 Section (H)(8) the Sale/Lease of real property**

**ACTION TAKEN:** Trustee Sedillo made a motion to go into Executive Session per motion and Roll Call Vote- Pursuant to NMSA 1978-10-15-1 to 10-15-4 Section (H)(8) to discuss the Sale/Lease of real property. Trustee Hall seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

**Executive Session began at 6:42 pm.**

**Return from Executive Session-**

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**ACTION TAKEN:** Trustee Hall made a motion to return to Regular Session at 7:00pm. Trustee Chavez seconded the motion. All in Favor. **MOTION CARRIED** Trustee Hall stated that the only item discussed in Executive Session was the item listed on the agenda and no action was taken.

**11.0 Mayor/Council:**

**Trustee Hall** said that we need to be very aware of grants that will be coming. Money is going to be coming in and we need to think big and be thinking about projects and opportunities.

 **Trustee Chavez** had no update for this meeting.

 **Trustee Sedillo** had no update for this meeting.

**Trustee Lovato** said that two residents had asked him about covering the pool.He asked if the Town had received any applications for the PD. We have not. With the warm weather coming, public safety is going to be a bigger issue.

**Mayor Dial** informed the Board that the American Rescue Plan Act of 2021 passed. We do not know exactly how this will affect the Town, but initially it looks like the Town could receive approximately $370,000.00 in what is basically CARES funding. We will know more soon and will pass that information on to the Board.

He said that Public Works Supervisor Guy Bernal is looking into the possibility of putting a kitchenette in the old TOPS room.

He said that Collins is going to give us a written quote on what it will cost to complete very important repairs to some of our wells. He asked if mulch could be added to the play area at the park. All agreed it probably could. He said that there were two dog bites in town recently and that animal control continues to be a problem in town. We will invite the Torrance County Animal Control Director to come and meet with the Board to discuss the issue further.

**Adjournment**

Trustee Lovato made a motion to adjourn the meeting. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 7:25 pm.

**Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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